

University of Wisconsin-Extension

### Grant County Extension Office

Youth & Agriculture Center  
916 E. Elm St., Suite A  
Lancaster, WI 53813  
Phone (608) 723-2125  
FAX (608) 723-4315

<http://grant.uwex.edu>

Date: October 15, 2018

To: Elmer G. Biddick Charitable Foundation

Re: **\$1,500 Grant Application for Community Leadership Foundation**

#### Staff:

##### Bev Doll

Family Living Agent

##### Amanda Cauffman

Agriculture Educator

##### Charisse Orth

4-H Youth Development  
Educator

##### James L. Schneider

Interim Community Resource  
Development Agent

##### Donna Peterson

FoodWise Program  
Coordinator/Educator

##### Carrie Busse

FoodWise Educator

##### Lori Vesperman

Administrative Assistant

##### Jenny Dixon

Administrative Assistant

Dear Foundation Board Members,

Accompanying this letter is our completed application and supporting documentation requesting funding in the amount of \$1,500 for our upcoming year's leadership training program.

This will be our 20<sup>th</sup> year providing training that we firmly believe has a strong and lasting beneficial effect on the businesses and communities served by your foundation.

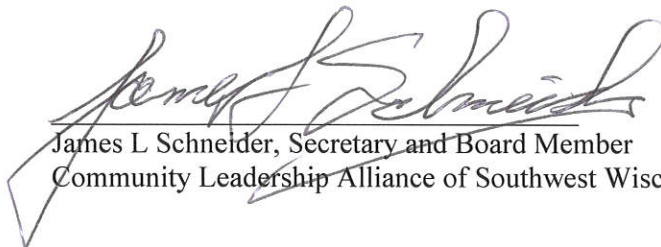
Participants pay a registration fee but our Board regularly seeks outside funding to keep this program affordable while still making every effort to ensure quality and resulting effectiveness.

This funding requested will cover the cost of workbooks, books, and other printed materials that are an essential but costly part of the program.

We are grateful for this opportunity to request funding and are deeply appreciative of the support you have given our program in the past.

Please contact me if you have any questions or need additional information about this year's program.

Thank you for your consideration of this request.



James L. Schneider, Secretary and Board Member  
Community Leadership Alliance of Southwest Wisconsin, Inc.

Brian D. Nodolf - President  
Rachel L. Jordan - Vice-President  
Bradley D. Biddick - Secretary/Treasurer

**Elmer G Biddick**  
**CHARITABLE FOUNDATION**  
11623 State Road 80 Livingston, WI 53554  
Phone (608) 943-6363 Fax (608) 943-6365  
[www.biddickfoundation.com](http://www.biddickfoundation.com)

Peggy J. Biddick  
Robin M. Masters  
James W. Neuendorf  
Rebecca Stevicks

**GRANT APPLICATION**

**\*Must be received in our office on or before the due dates below**

**Due Dates April 15<sup>th</sup> and October 15<sup>th</sup>**

Date: October 15, 2018

Name of Organization (must match IRS 501(c)(3) designation) Community Leadership Alliance of Southwest Wisconsin, Inc.

Address 275 W. Business 151

City, State, Zip Platteville, WI 53818

Phone (608) 723-2125

Person Responsible for the Grant James L Schneider

Position in the Organization Secretary

Organization's Purpose The purpose of the corporation is to develop informed, civic minded volunteer leaders who are committed to the future of Grant, Iowa, and Lafayette Counties in Wisconsin.

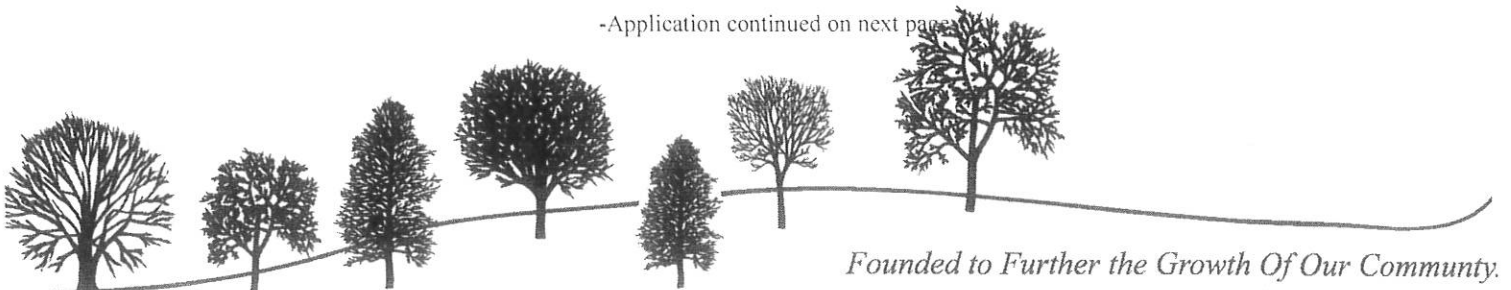
This application must include your organization's latest IRS Letter of Determination showing exemption and public support status. (Not required for units of Government & public schools).

Grant Request \$ 1, 500.00

Describe the reason for this grant request in the space below:

*This grant will be used to purchase books, workbooks, and other printed materials that will be provided to each of the 24 - 26 participants attending the six day-long sessions that are part of our 2019 program. These materials are an essential component of the training as determined by the individual instructors for each leadership skill component.*

-Application continued on next page



*Founded to Further the Growth Of Our Community.*

Attachments to this grant that we find useful in considering your grant request.

A. Supporting information.

1. Specific use of grant.
2. Time schedule.
3. Other sources of funding.
4. Describe the effect of postponing your request to another time.
5. Describe who, when, how and where will the effects of this grant be felt.

B. Your organization's history, activities, services, and composition. (Videos are of limited use.) The Community Leadership Alliance was started in 1999 as a collaborative effort involving the Platteville Area Chamber of Commerce, UW-Platteville Continuing Education, and the UW-Extension offices in Grant, Iowa, and Lafayette Counties. These partners recognized the need for a leadership training program that would help emerging business, community, and volunteer leaders develop the essential skills that would ultimately benefit the entire tri-county area.

The first class of 30 participants met in January of 2000. Since that time over 550 individuals have successfully completed the six day-long sessions that make up each year's class. Follow-up surveys conducted at the 10th and 15th years show that graduates have accepted more leadership roles and had a greater impact on their businesses and communities as a result of their CLA training.

After 19 years as a strictly volunteer organization supported by the original partners, the organization became a 501(c)(3) corporation in Wisconsin with its tax-exempt status recognized by the IRS.

CLA currently has 13 volunteer members who serve staggered terms on the Board of Directors. Board members are drawn from throughout the three county area as well as representing the original partners as outlined in CLA corporation by-laws. Administrative support services are provided by contract through UW-Platteville Continuing Education and the Platteville Regional Chamber of Commerce.

Over the years specific leadership subject matter has changed based on feedback from participants as well as the ever evolving conditions in SW Wisconsin. The format of each class being six day-long sessions held over a six month period remains unchanged.

Topics for 2018 will address understanding leadership styles, the role and importance of non-formal leadership positions, building on our strengths, teambuilding, encouraging civility and effective discourse, improving inclusivity, addressing diversity and poverty, techniques to build community, fundraising tips and more. Plus each person benefits by having the opportunity to build relationships with other emerging leaders from throughout the region.

Applications are considered in June and December of each year. The corresponding deadlines are April 15<sup>th</sup> and October 15<sup>th</sup>. Concise grants that address the needed information are appreciated.

**PLEASE SEND THIS APPLICATION TO ELMER G BIDDICK CHARITABLE FOUNDATION:**

Biddick, Inc.  
11623 State Road 80  
Livingston, WI 53554  
Phone (608) 943-6363  
Fax (608) 943-6365

# Community Leadership Alliance of Southwest Wisconsin

## Grant Application – Supporting Information

- 1) Specific use of grant
  - a. Books, workbooks and printed materials for 26 participants including but not limited to
    - i. Real Colors – personality assessment workbooks
    - ii. Strengths Finder 2.0 by Tom Rath – Books with online assessment tool
    - iii. Choosing Civility by P.M. Forni
  
- 2) Time Schedule
  - a. The first session for our 2019 class will be on January 30, 2019
  - b. The following five sessions will be held on the last Wednesday of the following five months
  
- 3) Other Sources of Funding
  - a. Participant registrations at \$375 each
    - i. A portion of this is covered by scholarships provided by community foundation grants CLA has applied for
  - b. Six day-sponsorships at \$1500 ea.
  - c. Individual and business sponsorships and donations
  
- 4) Describe the effect of postponing your request to another time
  - a. We will eliminate certain non-critical printed materials if unable to secure alternative funding
  
- 5) Describe who, when, how, and where will the effects of this grant be felt
  - a. 24-26 class participants from throughout SW Wisconsin will use these materials
    - i. All are adults with a wide range of ages and backgrounds
    - ii. Many are new to leadership because of new careers or changing job opportunities
    - iii. We make strong efforts to recruit and include those who could not regularly afford training like this by providing scholarships whenever needed
  - b. These training topics have long-term impact and every effort is made to ensure that lessons are related to real existing conditions here in the tri-county area (Grant, Iowa, Lafayette Counties)
  - c. “Real Colors” is one of the essential pillars of our annual curriculum and it is referenced throughout all class sessions in addition to being recognized as a major and long lasting impact in follow-up surveys

Thank you for your consideration of this request.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

AUG 08 2018

COMMUNITY ALLIANCE OF SOUTHWEST  
WISCONSIN INC  
PO BOX 724  
PLATTEVILLE, WI 53818-0000

Employer Identification Number:  
83-1427275  
DLN:  
26053618002988  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
May 10, 2018  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

COMMUNITY ALLIANCE OF SOUTHWEST

Sincerely,

*Stephen A. Martin*

Director, Exempt Organizations  
Rulings and Agreements